



Shelby County Co-op

2350 East State Road 44
Shelbyville, IN 46176

Phone 317-392-5677
Fax 317-421-2089

AUTO-PAY Request Form

To initiate ACH electronic transfer for payment after delivery from your checking/savings account, please provide the following information and your signature. **PLEASE PRINT**

Section A: Account you would like to transfer funds for your delivery

Financial institution name: _____

Account type: ☐ Checking ☐ Savings

Routing number: _____

Account number: _____



Routing number Account number

I have attached voided check or letter from my financial institution to verify account detail

Section B: Transfer information

Transfer start date: Date of 1st delivery

☐ Recurring transfer after each delivery until customer notifies us to end ACH

☐ I have attached a voided check or letter from my financial institution to verify account detail.

☐ Email address: _____

☐ I prefer my statement to be ☐ emailed OR ☐ mailed to me each month

**Please allow up to two business days for submitted requests to be processed.*

Section C: Signature

Customer Number: _____ Phone: _____

Printed name: _____ Signature: _____

Date: _____ For security reasons, please provide the account users Social Security or Driver's License number: _____

By signing above: I (we) authorize SHELBY COUNTY CO-OP (hereinafter called COMPANY) to initiate credit entries to my (our) account with the COMPANY by debiting the account indicated on the above referenced account number. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law. This authorization is to remain in full force and effect until Company has received written notification from me (or either one of us) of its termination in such time and in such manner as to afford Company reasonable opportunity to act on it.

SUBMIT REQUEST VIA EMAIL OR MAIL TO THE FOLLOWING:

EMAIL: k.crouch@shelbycoop.com

MAIL: Shelby County Co-op ~
Attn: ACH transfers 2350 E St
Rd 44, Shelbyville, IN 46176